

## SPIROTECH TRAINING TERMS & CONDITIONS

- Training sessions will be held at Spirotech's training centre at 2675 Kings Court, Ground Floor, Birmingham Business Park, Solihull, B37 7YE; by registering, installers confirm they are able to travel to this location.
- Each training session is limited to 8 attendees, spaces will be allocated on a first-come, first-serve basis based on the two dates selected on the contact form.
- Spirotech will endeavour to allocate attendees to a training session on one of their two selected dates; if this is not possible, Spirotech will directly contact the installer to offer an alternative date or provide the option to register for future dates.
- Spirotech's training sessions are free of charge.
- Training is not an official qualification and Spirotech is not liable for the incorrect specification or installation of its products on systems following the training; if an attendee has further questions about the installation of a product following the training course, they should contact their area sales manager for guidance.
- Spirotech reserves the right to ask attendees to demonstrate they are Gas Safe/OFTEC registered upon arrival at their training session.
- The full day course runs from 10am with training starting at 10:30 am finishing no later than 3.30pm, it is at Spirotech's discretion where attendees who arrive late will be permitted to join the session.
- Attendees are responsible for making their own travel and/or accommodation arrangements when visiting Spirotech's training centre.
- If driving, any vehicles left in the car park at Spirotech's training centre are left at the attendees' own discretion. Vehicles cannot be left overnight on the car park.
- Refreshments will be provided throughout the day, including lunch.
- Spirotech will endeavour to make any reasonable adjustments to accommodate attendees with accessibility/additional support requirements, if attendees have provided written notice at least 7 days before their booked training session; to give notice of any adjustments required, please contact [office\\_uk@spirotech.com](mailto:office_uk@spirotech.com)
- Should an installer no longer be able to attend the training session they are booked onto, Spirotech asks that notice is given no less than 48 hours before so that the place can be offered to another attendee.

- During the training sessions there may be videographers and photographers in attendance. If you do not want us to take videos/pictures, please speak to a member of staff at the start of the session.

If you agree to your photo/video being taken these may be used online, in print and on social media.